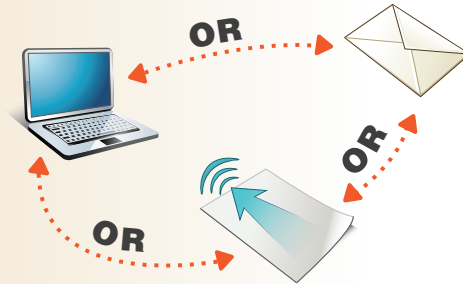


DETERMINATION



You disagree with a letter telling you that you are **Not Eligible**.

FILING THE APPEAL



You can file your appeal **online**, by **fax**, or by **mail**.

HEARING IS SCHEDULED



A **telephone hearing** is scheduled. You will receive a confirmation by mail.

PREPARE FOR HEARING



1. Review "Appeal Hearing Guide"
2. Fax or mail any new supporting information to the appeals office **5 or more days before the hearing**.
3. Notify the Appeals office of any witnesses, representatives, or the need for an interpreter.
4. You can view appeal hearing documents in your account.

IMPORTANT

- **Timeliness is critical.** You must file your appeal within **45 calendar days** from the date on the determination.
- You must continue to **request benefit payment EVERY WEEK** you are unemployed while you have an appeal pending.



THE HEARING



An **unemployment law judge** conducts a **telephone hearing** with you and your former employer.

RESOURCES

Instructions for Filing an Appeal
"Appeal Hearing Guide"



THE DECISION



The unemployment law judge makes a **decision** and sends it out to both you and your former employer.

The Appeals Process for APPLICANTS