

Minnesota UI Payment Receipt File

Comma Delimited File Format

The format below outlines the data layout for the payment receipt file for each employer and agent.

Header Record – The header record will be the first line of the file.

Element Name	Element Description	Data Type
Employer Identification Number or Agent Identification Number	This data element identifies the employer or agent who submitted the file. The length of Agent ID is 10 characters and the Employer ID is 8 characters.	Numeric
Payment Number	This data element identifies the payment number assigned by the UI System.	Alpha-numeric
Payment Received Date	This data element identifies the date the payment was received by the Minnesota Department of Employment Economic Development's financial institution. (MMDDYYYY)	Numeric
Payment Posting Date	This data element identifies the date the payment was posted to the Employer's Account(s). (MMDDYYYY)	Numeric
Payment Deposit Date	This data element identifies the date the payment was deposited into the Minnesota Department of Employment Economic Development's account. (MMDDYYYY)	Numeric
Payment File Creation Date	The data element identifies the date the payment receipt file was created. (MMDDYYYY)	Numeric
Payment Type	This data element identifies how the payment was received. ACHC - ACH Credit ECHK - Electronic Check / ACH Debit PCHK - Paper Check CASH - Cash IAFT - Inter-agency Funds Transfer ASAP – Federal	Alpha characters
Total Amount Paid	This data element identifies the total payment amount submitted. (\$.cc)	Numeric
Total Amount Unapplied	This data element identifies the amount applied to the agent's suspense account. All payments associated with invalid Employer Account Numbers (EAN) are applied to the suspense account. (\$.cc)	Numeric
Number of Records	This element identifies the total records (valid and invalid EANs) in the Payment Receipt file.	Numeric
Number of Invalid EANs	This element identifies the number of invalid EANs in the Payment Receipt file.	Numeric

Entry Detail Records – The entry detail records will be the second and all subsequent lines of the file.

Column	Element Name	Element Description	Data Type
Column A	Employer Account Number (EAN)	Employer Account Number associated with the payment. This is the eight digit number – does not include unit numbers as all payments are rolled-up to the entity or employer level.	Numeric
Column B	Valid EAN	Valid = 1, Invalid = 0. Invalid funds are placed in a suspense account.	Numeric
Column C	Payment Amount	If the EAN is valid this data element identifies the amount applied to the Employer Account. If the EAN is not valid this data element identifies the amount applied to a suspense account. (\$.cc)	Numeric

File Format Example

88888888,5634,02042005,02042005,02042005,02052005,ACHC,1000.00,200.00,3,1
 11111111,1,500.00
 22222222,0,200.00
 33333333,1,300.00