

Unemployment Insurance Basics

Tuesday, October 20

Your responsibilities don't end when an employee leaves the company. Find out what Minnesota requires from employers, including:

- Important follow-up you must do once you've dismissed a problem worker
- How detailed, accurate documentation can save money
- Common mistakes managers make when filing an unemployment appeal and how to avoid them.
- Explanations of covered and non-covered unemployment
- Common mistakes made when submitting quarterly wage detail reports
- Instructions for using the Employer Online Self-Service System

Presenters:

Gary Johnson, Employer/Agent Liaison

Wayne Johnson, Benefit Program Specialist

Organized in partnership with the Unemployment Insurance Division of MN Department of Employment and Economic Development



Who should attend?

- Executives and Managers
- Human Resources Professionals
- Benefits Specialists
- Accountants
- Anyone with benefits administration responsibilities

Register by October 14 at:

www.zoomerang.com/Survey/?p=WEB229KQQ9BDUH

Time, Location & Cost

8:30 am to 12:00 pm *Extended session!*
(Registration starts at 8 a.m.)

Golden Valley Golf and Country Club
7001 Golden Valley Road
Golden Valley, MN 55427

Cost: \$20 for first person, \$10 per additional attendee from the same company.

See complete list of RJF seminars at:
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