MINNESOTA
UNEMPLOYMENT INSURANCE

Minnesota UI Employer Rate File
Comma Delimited File Format

The format below outlines the data layout for the Minnesota UI Employer Rate File. The employers listed in the file would be the employers assigned to the agent only. The assignment occurs through the security/establishment of roles process.

- The data elements listed in the Header record will be assigned to all Minnesota employers and are factors for quarterly tax calculations.
- The elements listed in the columns will be those which are unique to the individual employers assigned to the agent.
- Specific factors associated with calculating the rate are available online and will not be included in this file.

Header Record – The header record will be the first line of the file. The information identifies the agent and the data elements which are assigned to all Minnesota employers for calculating annual taxes due.

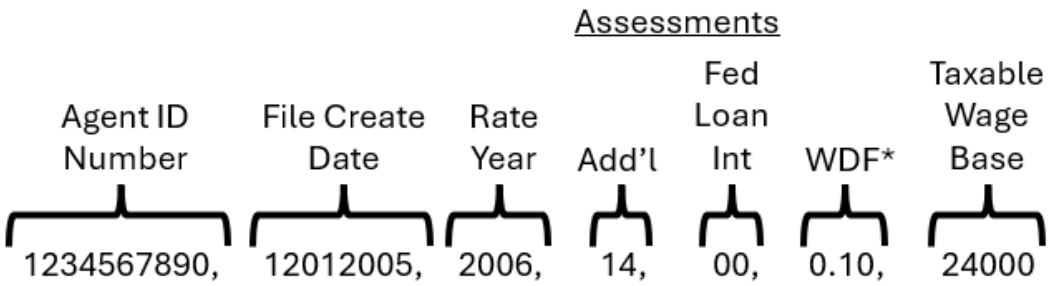
Element Name	Element Description	Data Type
Agent Identification Number (AgentID)	This element identifies the agent associated with the employers listed within the file. The element is 10 characters in length.	Numeric
Date	The date for which the file was created. The field will be 8 characters in length with no spaces or breaks. The data will be stored as 12012005 (December 12, 2005).	Numeric
Rate Year	The year associated to the assigned rates. The field length will be four numeric characters.	Numeric
Additional Assessment	The percentage used to calculate amounts due for the Additional Assessment on UI taxes due.	Numeric
Federal Loan Interest Assessment	The percentage used to calculate amounts due for the special assessment established to pay the interest on federal loans.	Numeric
Workforce Development Fee	The percentage used to calculate amounts due for the Workforce Development Fee.	Numeric
Taxable Wage Base	The wage base assigned for the rate year.	Numeric

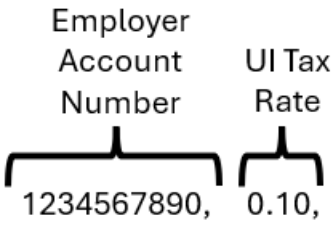
Note: No space is necessary between the Header Record and The UI Rate File data elements.

Column	Element Name	Element Description	Data Type
Column A	Employer Account Number (EmprAcctID)	Employer Account Number associated with the rate and agent. The report will only have the employers and rates assigned to the agent. The field length is 8 characters	Numeric
Column B	UI Tax Rate	The UI Tax Rate assigned to the employer. The amount displayed is the calculated amount which includes the Base Tax Rate, Experience Rate or Rate for new employers, and the Falling Trust Fund Adjustment Fee if applicable. The UI Tax Rate does not include the Additional Assessment percentage, Federal Loan Interest Assessment percentage, or the Workforce Development Fee percentage.	Numeric

Employer Rate File Format Examples

Header Record (first line of the rate download file)



**Workforce Development Fee*

Employer Record (second and subsequent lines of the rate download file)